

Manor Parc Homeowners Association, Inc.

Board of Directors Meeting

Tuesday, October 12, 2025

6:30 PM

Location: Grant Property Management Office and Zoom Conference Call

Minutes

Present:

Board Attendees:

President: Shearon Martin
Vice President:
Secretary: Christian Reyes
Treasurer: Tanya Hearne
Director:

**Representing
Grant Property Management**

Matt Bittihoffer – **Property Manager**

CALL TO ORDER BY:

Shearon Martin called the meeting to order at 6:32 pm.

QUORUM:

There was a quorum present.

MINUTES OF PREVIOUS MEETING:

Previous Minutes were waived

OLD / UNFINISHED BUSINESS:

a. Parking update

The Board is currently looking into parking enforcement and random patrols within the community.

No Motions Made

Violation of Community bylaws

Violation sweeps will take place monthly. If a letter is received, please act on it promptly Driveways, roofs, excessive flowerpots, overnight parking on the streets, grass swales are some of the most common

b. Violation Committee

The Board has 5 Member is mind for the violation Committee. The Property Manager outlined the process for clarification to all in attendance

c. Landscaping

- I. 1st phase of tree trimming completed for Palm Trees
- II. Flowers replenished by the monuments
- III. Power washing is being scheduled for the roundabouts

d. Hurricane Season

If a hurricane is threatening, mass Emails and Bulletins will be sent out by Management with precautionary reminders. Food items, essentials, bring in all flowerpots and anything that may be a projectile etc.

NEW BUSINESS:

a. Holiday lighting Committee Volunteers

The Board is looking for Holiday Lighting Committee Volunteers

b. Fining Committee Volunteers

The Board is looking for Fining Committee Volunteers

GOOD AND WELFARE:

Topics ranged from a tree someone would like taken down, street parking, speeding in the neighborhood, and struggling to pay their maintenance. Property manager referred all Financial questions to Brittney – Grant Property Management Accounts receivable.

ADJOURNMENT:

Shearon Martin adjourned the Meeting at 7:43